



Weekly Facilities Memo

Monday, June 13 – Sunday, June 19, 2016

Room	Event	Date & Time	End Date	Contact Person
<u>Monday, June 13</u>				
103	ASTC – Summer Session	9:00 a.m. – 12:00 p.m.		Shawn Carney
103	How to Succeed in Your Online Class	1:30 p.m. – 3:00 p.m.		Carol Zadnik
306	BIO 004	9:25 a.m. – 11:55 a.m.	To 08/04/16	Lily Nosce
306	BIO 004	7:20 p.m. – 9:50 p.m.	To 08/04/16	Maria Cristina Young
307	BIO 005	9:00 a.m. – 11:30 a.m.	To 08/04/16	James Long
443	BIO 004	8:00 a.m. – 9:15 a.m.	To 08/04/16	Lily Nosce
443	BIO 004	6:00 p.m. – 7:15 p.m.	To 08/04/16	Maria Cristina Young
444	BIO 005	11:35 a.m. – 12:50 p.m.	To 08/04/16	James Long
445	Chemistry	5:00 p.m. – 7:00 p.m.	To 07/27/16	Mani Subramanian
503	Kitchell – Maintenance Upgrades	7:00 a.m. – 10:00 p.m.	To 08/12/16	Jason Yi
611	Flex Cal Committee Meeting	1:30 p.m. – 3:00 p.m.		LaNae Jaimez
736	Advanced First Aid Summer Boot	9:00 a.m. – 3:00 p.m.		Kelly Penwell
743	Northern California Career Pathways Alliance	2:00 p.m. – 4:30 p.m.		Angela Higdon
902	Northern California Career Pathways Alliance	8:30 a.m. – 1:00 p.m.		Angela Higdon
1530	Northern California Career Pathways Alliance	7:30 a.m. – 2:30 p.m.		Angela Higdon
1775	Off Seasoning Conditioning	12:00 p.m. – 2:00 p.m.	To 08/11/16	Jeff Cardinal
Tennis Courts	Cello International Tennis Academy	8:00 a.m. – 8:15 p.m.	Courts 7-12	Phil Cello
Vacaville Center – 208	How to Success in Your Online Class	8:30 a.m. – 10:00 a.m.		Carol Zadnik
Vacaville Center – 232	SCCEF Fundraising Committee Meeting	12:00 p.m. – 1:30 p.m.		Curt Johnston
Vallejo Center – 125	Assessment Testing	1:30 p.m. – 3:30 p.m.		John Siefert
<u>Tuesday, June 14</u>				
103	ASTC – Summer Session	9:00 a.m. – 12:00 p.m.		Shawn Carney
103	How to Succeed in Your Online Class	9:00 a.m. – 10:30 a.m.		Carol Zadnik
306	BIO 004	9:25 a.m. – 11:55 a.m.	To 08/04/16	Lily Nosce
306	BIO 004	7:20 p.m. – 9:50 p.m.	To 08/04/16	Maria Cristina Young

*Open @ 2p.m. & re-secure @ 4:30p.m.
 Open @ 8:30a.m. & re-secure @ 1p.m.
 Open @ 7:30a.m. & re-secure @ 2:30p.m.*

Appointments online/SCC ID/Photo ID required

Tuesday, June 14 (cont.)

307	BIO 005	9:00 a.m. – 11:30 a.m.	To 08/04/16	James Long
443	BIO 004	8:00 a.m. – 9:15 a.m.	To 08/04/16	Lily Nosce
443	BIO 004	6:00 p.m. – 7:15 p.m.	To 08/04/16	Maria Cristina Young
444	BIO 005	11:35 a.m. – 12:50 p.m.	To 08/04/16	James Long
503	Kitchell – Maintenance Upgrades	7:00 a.m. – 10:00 p.m.	To 08/12/16	Jason Yi
611	Year End – SBDC	10:30 a.m. – 11:30 a.m.		Cris Lee
611	Bond Purchasing Discussion	1:30 p.m. – 3:00 p.m.		Laura Convento
736	Advanced First Aid Summer Boot	9:00 a.m. – 3:00 p.m.		Kelly Penwell
743	Northern California Career Pathways Alliance	8:30 a.m. – 9:30 a.m.	<i>Open @ 8:30a.m. & re-secure @ 9:30a.m.</i>	Angela Higdon
743	Northern California Career Pathways Alliance	12:30 p.m. – 4:00 p.m.	<i>Open @ 8:30a.m. & re-secure @ 9:30a.m.</i>	Angela Higdon
1775	Off Seasoning Conditioning	12:00 p.m. – 2:00 p.m.	To 08/11/16	Jeff Cardinal
Baseball Field	Baseball Practice	2:00 p.m. – 7:00 p.m.	<i>Using cages</i>	Scott Stover
Tennis Courts	Cello International Tennis Academy	8:00 a.m. – 8:15 p.m.	<i>Courts 7-12</i>	Phil Cello
Vallejo Center – 125	How to Succeed in Your Online Class	1:30 p.m. – 3:00 p.m.		Carol Zadnik

Wednesday, June 15

103	ASTC – Summer Session	9:00 a.m. – 12:00 p.m.		Shawn Carney
306	BIO 004	9:25 a.m. – 11:55 a.m.	To 08/04/16	Lily Nosce
306	BIO 004	7:20 p.m. – 9:50 p.m.	To 08/04/16	Maria Cristina Young
307	BIO 005	9:00 a.m. – 11:30 a.m.	To 08/04/16	James Long
443	BIO 004	8:00 a.m. – 9:15 a.m.	To 08/04/16	Lily Nosce
443	BIO 004	6:00 p.m. – 7:15 p.m.	To 08/04/16	Maria Cristina Young
444	BIO 005	11:35 a.m. – 12:50 p.m.	To 08/04/16	James Long
445	Chemistry	5:00 p.m. – 7:00 p.m.	To 07/27/16	Mani Subramanian
503	Kitchell – Maintenance Upgrades	7:00 a.m. – 10:00 p.m.	To 08/12/16	Jason Yi
505	Academic Success	5:30 p.m. – 7:00 p.m.		Shawn Carney
Pam Keith Conference Rm.	Management Meeting	9:00 a.m. – 12:00 p.m.	To 12/14/16	Sandra Therrien
Honeychurch Boardroom	Review Science Bldg. Criteria Documents	3:00 p.m. – 5:00 p.m.	<i>2 tables wide, 4 tables long w/ 10 chairs</i>	Brian Bush
Honeychurch Boardroom	Board Room Setup	5:30 p.m. – 6:30 p.m.	<i>Audience style</i>	Sandra Therrien
Honeychurch Boardroom	Governing Board Meeting	6:30 p.m. – 9:30 p.m.		Sandra Therrien
736	Advanced First Aid Summer Boot	9:00 a.m. – 3:00 p.m.		Kelly Penwell
743	Northern California Career Pathways Alliance	1:30 p.m. – 4:00 a.m.	<i>Open @ 1:30p.m. & re-secure @ 4p.m.</i>	Angela Higdon
812	Intro to Screenwriting for Television & Movies	5:00 p.m. – 6:00 p.m.	<i>Open @ 5p.m.</i>	LeeAnne Krusemark
812	Meet the Agent/Publisher-Your Manuscript Critiqued	6:00 p.m. – 7:00 p.m.		LeeAnne Krusemark
812	Beginner's Guide to Getting Published	7:00 p.m. – 8:00 p.m.		LeeAnne Krusemark
1400 Lobby	A Place to Live	12:00 p.m. – 2:00 p.m.	<i>1 table w/2 chairs</i>	Rischa Slade
1530	Northern California Career Pathways Alliance	8:00 a.m. – 2:00 p.m.	<i>Open @ 8a.m. & re-secure @ 2p.m.</i>	Angela Higdon

Wednesday, June 15 (cont.)

1737	Booster Club Meeting	12:00 p.m. – 1:30 p.m.		Claire Gover
1775	Off Seasoning Conditioning	12:00 p.m. – 2:00 p.m.	To 08/11/16	Jeff Cardinal
Gym	Volleyball Team Skill Workshop	4:00 p.m. – 5:30 p.m.	To 06/29/16	Darla Williams
Baseball Field	Baseball Practice	2:00 p.m. – 7:00 p.m.	Using cages	Scott Stover
Tennis Courts	Cello International Tennis Academy	8:00 a.m. – 8:15 p.m.	Courts 7-12	Phil Cello
Vallejo Center – Lobby	A Place to Live	9:00 a.m. – 11:00 am.	1 table w/2 chairs	Rischa Slade
Vallejo Center – 125	Assessment Testing	9:30 a.m. – 11:30 a.m.	Appointments online/SCC ID/Photo ID required	John Siefert
Vallejo Center – 125	Orientation	5:00 p.m. – 8:00 p.m.		Admissions Staff

Thursday, June 16

103	ASTC – Summer Session	9:00 a.m. – 12:00 p.m.		Shawn Carney
306	BIO 004	9:25 a.m. – 11:55 a.m.	To 08/04/16	Lily Nosce
306	BIO 004	7:20 p.m. – 9:50 p.m.	To 08/04/16	Maria Cristina Young
307	BIO 005	9:00 a.m. – 11:30 a.m.	To 08/04/16	James Long
443	BIO 004	8:00 a.m. – 9:15 a.m.	To 08/04/16	Lily Nosce
443	BIO 004	6:00 p.m. – 7:15 p.m.	To 08/04/16	Maria Cristina Young
444	BIO 005	11:35 a.m. – 12:50 p.m.	To 08/04/16	James Long
503	Kitchell – Maintenance Upgrades	7:00 a.m. – 10:00 p.m.	To 08/12/16	Jason Yi
611	Fiscal Services	9:00 a.m. – 12:00 p.m.		Laura Convento
736	Advanced First Aid Summer Boot	9:00 a.m. – 3:00 p.m.		Kelly Penwell
743	Northern California Career Pathways Alliance	9:30 a.m. – 12:00 p.m.	Open @ 9:30a.m. &	Angela Higdon
743	Northern California Career Pathways Alliance	12:30 p.m. – 4:30 p.m.	Re-secure @ 4:30p.m.	Angela Higdon
Faculty/Staff Lounge	Partnership Meeting	8:30 a.m. – 12:30 p.m.		Makesha Thomas
1530	Northern California Career Pathways Alliance	8:00 a.m. – 10:00 a.m.	Open @ 8a.m. & re-secure @ 10a.m.	Angela Higdon
1775	Off Seasoning Conditioning	12:00 p.m. – 2:00 p.m.	To 08/11/16	Jeff Cardinal
Baseball Field	Baseball Practice	2:00 p.m. – 7:00 p.m.	Using cages	Scott Stover
Tennis Courts	Cello International Tennis Academy	8:00 a.m. – 8:15 p.m.	Courts 7-12	Phil Cello

Friday, June 17

503	Kitchell – Maintenance Upgrades	7:00 a.m. – 10:00 p.m.	To 08/12/16	Jason Yi
736	Advanced First Aid Summer Boot	9:00 a.m. – 3:00 p.m.		Kelly Penwell
743	Northern California Career Pathways Alliance	8:30 a.m. – 11:30 a.m.	Open @ 8:30a.m. & re-secure @ 11:30a.m.	Angela Higdon
801	CNA Information Meeting	9:00 a.m. – 11:00 p.m.		Myra Kargbo
801	CNA Information Meeting	5:30 p.m. – 7:30 p.m.		Myra Kargbo
Back half of Café/Studio G	Northern California Career Pathways Alliance	12:00 p.m. – 4:00 p.m.	Open @ 12p.m./Turn on lights	Angela Higdon
1530	Northern California Career Pathways Alliance	8:00 a.m. – 12:00 p.m.	Open @ 8a.m. & re-secure @ 12p.m.	Angela Higdon
Baseball Field	Baseball Practice	2:00 p.m. – 7:00 p.m.	Using cages	Scott Stover

Tennis Courts
Vacaville Center – 208
Vallejo Center – 136

Cello International Tennis Academy
Assessment Testing
Subway NorthBay Development

Friday, June 17(cont.)

8:00 a.m. – 8:15 p.m.
1:00 p.m. – 3:00 p.m.
10:00 a.m. – 1:30 p.m.

Courts 7-12

Appointments online/SCC ID/Photo ID required

Phil Cello
Jenny Gonzalez
Angela Brito

503
Gym
Baseball Field
Tennis Courts
Parking Lots 1, 3, 5

Kitchell – Maintenance Upgrades
Fairfield Ballers
Baseball Practice
Cello International Tennis Academy
Long Night Out – Napa Valley Jazz Festival

Saturday, June 18

7:00 a.m. – 10:00 p.m.
8:30 a.m. – 7:30 p.m.
10:00 a.m. – 4:00 p.m.
7:00 a.m. – 8:00 p.m.
8:00 a.m. – 9:00 p.m.

To 08/12/16

11 hrs. Athletic assistant / 2 hours custodian

Using cages

Courts 1-12

Jason Yi
Steven L. Carter
Scott Stover
Phil Cello
David Britz

503
Gym
Baseball Field
Tennis Courts

Kitchell – Maintenance Upgrades
Fairfield Ballers
Baseball Practice
Cello International Tennis Academy

Sunday, June 19

7:00 a.m. – 10:00 p.m.
8:30 a.m. – 5:30 p.m.
10:00 a.m. – 4:00 p.m.
7:00 a.m. – 8:00 p.m.

To 08/12/16

9 hrs. Athletic assistant / 4 hours custodian

Using cages

Courts 1-12

Jason Yi
Steven L. Carter
Scott Stover
Phil Cello